Class VI

Editing a Worksheet

Q1. How number is entered as text?
Q2. What are the two ways to modify the cell contents?
Q3. Explain Undo and Redo feature.
Q4. Write shortcut key for Undo and Redo command.
Q5. Write shortcut keys for :

i. Copy
ii. Cut
iii. Paste

Q6. Define range.

Log on to Animate CC

- Q1. Explain the different parts of Animate workspace.
- Q2. What is the use of Text tool?
- Q3. What are Frames and Keyframes?
- Q4. Name the various Drawing tools.
- Q5. What is difference between Pen and Pencil Tool?
- **Q6. Explain the four Selection tools?**