

Worksheet, Class 8

Ch 3: Working with Ms Access 2010

- 1. Define Database.**
- 2. Explain types of Database.**
- 3. What are the objects of Database?**
- 4. How will you explain Tables?**
- 5. Explain the elements of a table?**
- 6. What is Microsoft Access?**
- 7. Write any six features of Ms Access.**
- 8. Name the types of Data types. Explain any Two.**
- 9. What is the use of Data type?**
- 10. What is the use of Primary Key?**
- 11. Explain the two views of a Table. (Datasheet and design View)**
- 12. What is the use of sorting in a table?**

Ch 4: Working with Queries

- 1. What is a Query?**
- 2. What is a Form ?**
- 3. Explain the parts of a query? Draw a query window.**
- 4. What is 1. parameter query 2. Action query 3. Cross tab Query.**
- 5. What is a Report?**