

**Digital Presentation**  
**Class IX**

- Q1. Define : Presentation , Slide**
- Q2. Name some popular presentation software.**
- Q3. What is Ms PowerPoint?**
- Q4. What are Templates?**
- Q5. Explain different views of slide.**
- Q6. What are handouts?**
- Q7. What is the use of Text Box tool? Write the steps to insert it in slide.**
- Q8. What are the different ways of adding image in the slide?**
- Q9. What are themes?**
- Q10. What are watermark? Write the steps to set an image as watermark.**
- Q11. What are Layout? Name the different layout of the slide and draw them.**
- Q12. In which tab and group can the Themes be found?**
- Q13. How do you add text to the blank slide?**
- Q14. What are various options for formatting text?**
- Q15. Write steps to change background colour of slide.**
- Q16. Write features of PowerPoint 2010.**
- Q17. Draw PowerPoint window and label its various parts**